

**Meeting Location:** Teleconference

**Call to Order:** Chairman Brown called the meeting to order at 6:35 p.m.

**Roll Call**

Present: Jack Bialosky, SeMia Bray, Tom Cook, Don Brown, Jamar Doyle, Lenora Lockett, Caroline Peak, Nancy Schuster

CMSD/CMSD Representatives: Hollie Dellisanti, David Riley, Fred Rogers, Gary Sautter

**Approval of Minutes:** Commissioner Peak moved to approve the minutes from the BAC meeting on May 10, 2021. Commissioner Bialosky seconded. Motion carried.

**Facilities Update**

The CMSD Operations team provided a report including an overview and status of Segment 8, COVID-19 impacts, ESSER impact, facilities planning, possible federal infrastructure bill, and long-term facilities maintenance planning.

Mr. Sautter announces that he is retiring at the end of July. The Commissioners expressed their congratulations and well wishes to Mr. Sautter.

**Executive Director Report**

Director Chalker highlighted key updates to the Long-term School Plan Progress Report prepared for the BAC including 2021-22 real estate transactions approved by the Board of Education and projected remaining funds at the conclusion of Segment 8.

Ms. Chalker also reviewed highlights from the BAC FY2021 Annual Report. The closeout documents for Segments 5 and 6 were completed and reviewed by OHG and the District's finance department. The documents are to be submitted for final approval by the District's CFO and then submitted to the OFCC for final authorization in the next several weeks. Closeout of Segment 7 is anticipated to be completed by December 2021. The project agreement for Segment 8 was completed and approved by the Board on May 25, 2021. The OFCC approved the project agreement on July 8, and the Ohio Controlling Board is expected to approve funding in August.

Ms. Chalker also provided details for several upcoming virtual events for the Commissioners' participation.

- OFCC Commission Meeting August 19 at 1:30 p.m.
- CMSD Board Work Session August 24 at 6:30 p.m.

BAC Financial Summary for FY2021

<b>BAC Financial Summary as of June 30, 2021</b>					
<b>(fiscal year July 1 - June 30)</b>					
	<b>FY2021</b>			<b>FY2022</b>	<b>FY2023</b>
	<b>Actual</b>	<b>Budget</b>	<b>Variance</b>	<b>Budget</b>	<b>Budget</b>
<b>Revenue</b>					
CMSD Subsidy <sup>1</sup>	103,196	103,196	-	103,196	-
Grant/projects	-	-	-	-	-
Miscellaneous	659	12	647	-	-
<b>Total Revenue</b>	<b>103,855</b>	<b>103,208</b>	<b>647</b>	<b>103,196</b>	<b>-</b>
<b>Expenses</b>					
Payroll	85,811	86,440	(629)	86,527	89,123
Payroll service	1,825	1,737	88	1,863	1,885
Rent	3,000	3,000	-	3,090	3,183
Liability insurance (D&O)	2,134	2,015	119	2,235	2,335
Equipment	-	600	(600)	600	600
Supplies, printing, etc.	126	300	(174)	550	550
Communications	376	1,317	(941)	1,540	1,540
BWC premium	149	140	9	145	150
Consult/projects	-	-	-	-	-
Travel/mileage	-	50	(50)	200	225
Seminars/events	-	250	(250)	250	250
Training and education	-	1,000	(1,000)	2,750	3,000
<b>Total Expenditures</b>	<b>93,421</b>	<b>96,849</b>	<b>(3,428)</b>	<b>99,750</b>	<b>102,841</b>
<b>Net Income/(Loss)</b>	<b>10,434</b>	<b>6,359</b>	<b>4,075</b>	<b>3,446</b>	<b>(102,841)</b>
Cash Balance Beginning	116,280			108,725	112,170
Cash Balance End	108,725			112,170	9,330
<i>*Cash basis accounting</i>					
<sup>1</sup> Annual installment of \$103,196 for BAC operations for FY22; per two-year funding resolution (for FY22 & FY23) approved by BOE on 2/23/21					

**Unfinished Business**

Commissioner recruitment was discussed. Director Chalker has a meeting with Kevin Burtzloff on July 13 regarding potential candidates and student participation.

**New Business**

Commissioner Doyle raised a concern about the biennial budget bill for FY22-23 that includes a definition change of an “unused school facility” regarding the sale or lease of a school district property (R.C. 3313.411; Section 812.10). The bill adds to the definition of an “unused school facility” any school building that has been used for direct academic instruction but less than 60% of the building was used for that purpose. Under the bill, the addition to the definition of an “unused school facility” becomes effective July 1, 2022. Continuing law requires a school district to offer to lease or sell “unused” real property to community schools, college-preparatory boarding schools, and STEM schools located within the district. Community schools that meet the statutory definition of “high-performing” must be given priority in such transactions. Districts also may offer the property to existing community schools located outside the district, if those schools have plans, stipulated in their contracts with their sponsors, to relocate to the district. This is a significant concern for CMSD school buildings. The Commissioners requested that Director Chalker follow-up with CEO Gordon on this issue.

Commissioner Bialosky made the Commissioners aware of his involvement with the former CMSD Nathaniel Hawthorne school building. This property is one of the many properties included in the District’s development agreement with the City that will be sold to a developer at or above fair market value.

Chairman Brown notified the Commissioners that he will be reaching out to solicit feedback for Director Chalker's annual performance review.

**Public Comment:** None.

**Next Meeting:** Monday, September 13, 2021, at 6:30 p.m. This meeting will be held in person and the location is to be determined. Commissioner Peak to provide Director Chalker with the school locations planned for BAC meetings scheduled in FY20 but cancelled due to the pandemic.

**Adjourn:** Commissioner Peak moved to adjourn the meeting. Commissioner Cook seconded. Motion carried and the meeting was adjourned at 7:40 p.m.

*Minutes approved 11/08/2021.*